

**CITY OF BLACK DIAMOND**  
**CITY COUNCIL**  
**WORKSTUDY NOTES**  
**September 18, 2008**  
Council Chamber, 25510 Lawson Street, Black Diamond, Washington

Mayor Botts called the meeting to order at 6:00 p.m.

**PRESENT:** Mayor Botts, Councilmembers Hanson, Bowie, Boston, and Olness.

**ABSENT:** Councilmember Mulvihill (Excused)

Staff present: Gwendolyn Voelpel, City Administrator; May Miller, Finance Director; Steve Pilcher, Community Development Director; Kevin Esping, Facilities Coordinator; Jamey Kiblinger, Police Chief; Aaron Nix, Natural Resources Director; Andy Williamson, Economic Development Director; Loren D. Combs, City Attorney and Brenda L. Streepy, City Clerk.

**2008-2013 Capital Improvement Plan – General Government and Parks Sections**

Finance Director Miller reported she is pleased to present to Council the City's first Capital Improvement Plan and noted this study session will focus on the general government and park sections of the plan as the public work sections have already been reviewed in a previous study session.

Ms. Miller discussed how a Capital Improvement Plan (CIP), is an important fiscal planning tool that identifies the City's capital asset needs and schedules projects for funding and implementation over a period of years. A CIP is usually required by granting agencies at the state and federal level to qualify for grant funding and/or low-interest loans. Projects remain on the plan until completed or removed by the City Council in its annual review of the CIP. Since the CIP is not a legally binding document, it can and does change every year during the review process by the City Council. Ms. Miller also mentioned that the 2009 capital projects approved by Council will be incorporated into the City's 2009 budget.

Ms. Miller gave an overview of the following general government and parks projects:

Police – Patrol car replacement program and firearms (equipment) training program.


City Facilities – Metal building upgrades, Court/Council Chamber remodel, space study for a new City Hall and pool car purchase. Following discussion there was concern by Councilmember Hanson as to the cost of the space study.

Information Technology – City technology upgrades, police records system replacement and police technology upgrades. Following discussion there was Council consensus that the Police Chief should look into purchasing the records system rather than having the City of Federal Way host the City's system.

Parks – Skate Park improvements, Union Stump Memorial Park, Lake Sawyer Boat Launch improvements, trail system development, BMX park course, Lake Sawyer Regional Park, Eagle Creek park upgrades, parks and cemetery mowers and equipment.

**ADJOURNMENT:**

The workstudy ended at 6:59 p.m.

  
Howard Botts, Mayor

ATTEST:

  
Brenda L. Streepy, City Clerk